



ISEA2020 ONLINE PRESENTATIONS



In the announcement of June 10, presenters were notified that ISEA 2020 will now be 100% digital. **How will the online symposium presentations unfold?**

Online academic presentations will be streamed over four days – October 13 to 16 – from 7:00 am to 19:00 (Montreal time: GMT-4) in order to cover the most time zones and accommodate the largest number of international delegates.

Presentations – except keynotes – will be pre-recorded and streamed, however, discussions following the presentations will be live. Like in-person panel sessions, the presentation videos will be grouped thematically. For the live Q&A and discussion time, authors will be online along with mediators and participants, to exchange and answer questions in real-time. Each session will last up to 90 minutes.

Presentations must therefore be pre-recorded and sent in by August 17, 2020, via WeTransfer, to isea.mtl@printempsnumerique.ca

- Full paper presentation videos can be up to **15 minutes long**.
- Short paper presentation videos, artist talks and institutional presentation videos can be up to **10 minutes long**.
- Panel presentation videos cannot total more than **40 minutes**, including all presenters in the panel.

Note that the deadline to <u>register</u>, to upload your paper ready for publication on EasyChair (<u>camera-ready paper</u>) and to enter your presenter information <u>on Zone Festival</u> is **July 27th**.





Specs for video

.MP4 format

Recommended dimensions: 1920 x 1080 (1080p) Landscape

Please name your file to include your accepted submission number and your last name, as

such: 123_NAME.mp4

There are many tools that can be used to record your video. Here are some recommendations

- Powerpoint
- OBS (Free)
- Zoom (free)

Tips for a creative and effective scholarly paper presentation in video format.

As we take the symposium virtually, we want to make sure we are engaging our audience as much as possible, so we have put together a few tips that will help make sure we deliver a great session.

- It helps to maintain the clear structure of your paper as much as possible with an introduction, methodology and/or argument, and evidence of the conclusions.
 Pre-structure your 15 or 10 minute video, by allotting a section to each part.
- While it is a great idea to introduce the person delivering the presentation, we recommend inserting as many visual aids as possible to illustrate what is being explained. These can be photos, parts of other videos, graphics, or slides containing text.
- Do not forget to insert references and credits to ALL MEDIA that you use, ideally on the screen when they appear (as opposed to at the end of your video).
- If you insert slides with text as in any Powerpoint-style presentation, avoid dense paragraphs of text. Privilege short sentences with key ideas in clear, large font. Make sure you allow enough time to read the text.
- Avoid exploring the fancy effects and transitions between slides offered in your video editing software.
- Although 15 or 10 minutes is not a long time, try to allow pauses in your speech.





Tips for the quality of the image and sound when recording yourself speaking:

Location:

Pick a background that is clean and tidy. Empty rooms will create an echo. Rooms with carpets and some furniture are best. Objects, plants and pictures often create a positive environment.

Pick a quiet room. Make sure your phone notifications are turned to silent during talks / panels / Q&A, as beeping noises in the background are extremely distracting.

Camera Placement:

The camera should be at eye level, and your eyes should be about two thirds of the way to the top of the frame (i.e. put a box or stack books under your computer until it's at that level). Stand about an arm's length away from the computer. Avoid moving back and forth.

Look at the camera as much as possible, not down at the screen. Although this feels unnatural to you, it will feel natural to the audience.

Lighting:

You can use natural light coming through a window, or a lamp. The light source should be directly in front of you, not off to the side, overhead, or under your face. The main light source should not be behind you, as this will create a silhouette.

There are many resources and tutorials with tips to help with the quality of image and sound in videos and online presentations. We have found a few online tutorials that, in spite of their different topics and purposes, contain useful tips.

- Tips & Training
- 7 Zoom Meeting Tips Every User Should Know!
- How to Get the Best Camera Quality for Zoom

Cybersecurity, archives and access to documentation

The technology used for ISEA2020 Online is currently being developed, with the presentation and networking tools being integrated. We will present it at a later stage, specifying all the security measures put in place to ensure safe and exclusive access to the platform and everything it will contain.

Video documentation of panel sessions will remain available on the platform to delegates of ISEA2020 exclusively for 6 months following the symposium (until mid-april 2021). Following, this period, video presentations will be archived by ISEA.

For more information, visit our FAQ page or contact isea.academic@printempsnumerique.ca